

GYM POLICIES

1. All payments are due by the **1st** of the month. Please make checks payable to **SHENANDOAH TUMBLERS, Inc.** and include the student's name on the check. **We do not accept post-dated checks.** We also accept Cash, Visa, MasterCard, Discover, American Express and Debit Cards or you may sign-up for our Auto-Pay program. Phone payments will be accepted only with a valid credit card.
2. A **\$10.00** late fee will be imposed if tuition payment is not received by the **7th** of the month. A second **\$10.00** late fee will be added to your account if tuition payment is still delinquent by the **14th** of the month. After the **21st** of each month all unpaid balances will be referred to CFW collection agency and additional collection fees will be added to your account. We cannot be responsible for tuition payments that are late due to the Postal system. If payment is not received by the **21st** of the month Shenandoah Tumblers, Inc. reserves the right to **cancel your membership**, see policy line #7. Payments need to be made in timely manner, **NO EXCEPTIONS.**
3. A **\$25.00** service charge will be imposed on all checks that are returned for nonpayment.
4. There is a **\$30.00** membership fee (per student) to enter class and is renewed once a year in June. (**NO** refunds on membership fees will be given).
5. A **10%** tuition fee discount will be given for additional immediate family members enrolled into the program.
6. **NO** credits or refunds are given for classes not attended. Make-ups will be given for **ILLNESS or EMERGENCIES ONLY** or for other gym cancellations. Make-up classes must be made-up within **TWO WEEKS.** If you miss your scheduled make-up class, **NO** other make-ups will be allowed.
7. **SHENANDOAH TUMBLERS, Inc.** reserves the right to cancel a student's membership in the program at any time without cause or explanation. We also reserve the right to schedule additional classes and other activities at any time or cancel classes as deemed necessary without warning or explanation. In the event of a class cancellation we will offer a make-up time following the policy line #6.
8. Please make sure your child arrives for class on time. **STUDENT'S MUST BE PICKED UP ON TIME** or there will be a service fee charged to your account. (**\$5.00** for every 15 minutes late).
9. **SNOW CLOSING POLICY** if Frederick County, VA schools are closed due to inclement weather all morning classes will be cancelled. A message will be placed on our gym answering machine by 12:00 noon for afternoon classes and by 3:00 pm for evening classes. If inclement weather starts prior to your class time please call the gym at **540-869-3207** and check for an updated message prior to coming. Inclement weather can be very unpredictable, every effort will be made to have the most up to date message on our machine at all times. Make up classes will be scheduled for all days missed due to inclement weather.
10. Valuable items should not be brought to the gym. Shenandoah Tumblers, Inc. will **NOT** be responsible for any lost or stolen items.
11. Spectators **MUST** remain in the observation area quietly at all times. Children are **NOT** permitted to play on or around this area at any time. At no time are you permitted to enter the gym without permission. Due to the nature of the outside vehicle traffic, children are not permitted to play in the parking area. **NO PLAYING** on the equipment without staff supervision.
12. Gym Attire:
Girls: Leotards, footless tights, shorts and T-shirts (**NO** snaps or zippers). **NO** oversized clothing. All long hair must be secured back. **NO** jewelry, bare feet preferred.
Boys: Gym shorts and T-shirts, warm-ups. **NO** jeans or shorts with zippers, bare feet preferred.

